

The management system of

# IGI Insurance Limited

Site-1: 7<sup>th</sup> Floor, The Forum, Khayaban-e-Jami, Block 9, Clifton,  
Karachi - Pakistan.

has been assessed and certified as meeting the requirements of

## ISO 9001:2008

For the following activities

**The scope of registration appears on page 2 of this certificate.**

Further clarifications regarding the scope of this certificate and the applicability of ISO 9001:2008 requirements may be obtained by consulting the organisation

This certificate is valid from 27 May 2013 until 28 April 2016 and remains valid subject to satisfactory surveillance audits.

Re certification audit due before 28 March 2016

Issue 2. Certified since 29 April 2010

This is a multi-site certification.

Additional site details are listed on the subsequent page.

Authorised by

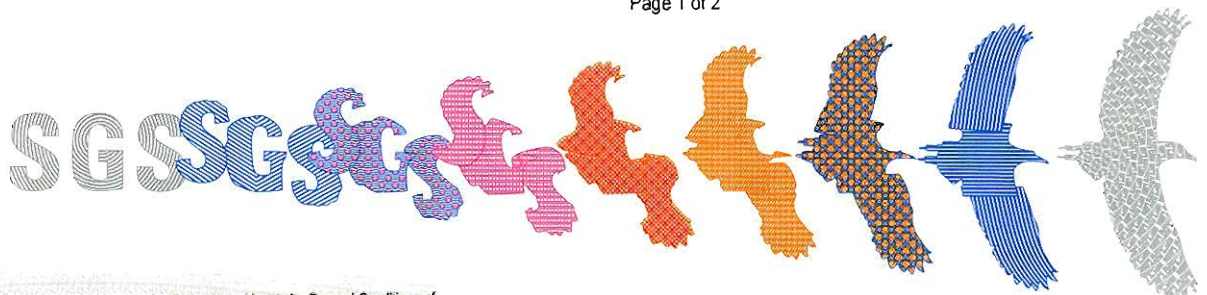


005

SGS United Kingdom Ltd Systems & Services Certification  
Rossmore Business Park Ellesmere Port Cheshire CH65 3EN UK  
t +44 (0)151 350-6666 f +44 (0)151 350-6600 www.sgs.com

SGS 9001-8 01 0311 M2

Page 1 of 2





## Regulations governing the use of SGS System Certification Mark

Mark or any imitation thereof, make or assert any claim of ownership to the Certification Mark and dispute the right of the Certification Body, its successors or assigns, to authorize the use of the Certification Mark as provided herein.

- (k) It will, upon the suspension, withdrawal or cancellation of the Certificate, forthwith discontinue the use of the Certification Mark or any reference thereto, of the Accreditation Mark and will not thereafter use any copy or imitation thereof.
- (l) In case of take-over or merger, written permission from the Certification Body is mandatory in order to transfer the right to use the Certification Mark.

3.2 Use of the Certification Mark does not exonerate the Client from any liability imposed by law regarding the performance of its services and the performance, design, manufacturing, shipment, sale or distribution of its products.

#### 4. MONITORING OF THE CLIENT

The Certification Body may during the entire period of validity of the Certification Mark make or entrust a representative to make all checks deemed necessary using the methods and frequencies indicated in the Standards. Checks will ensure that the Standard inherent to each management system is applied and that conformity to these Regulations and to the Codes of Practice is maintained.

#### 5. PENALTIES AND APPEAL

In case of improper use of the Certification mark, the Certification Body may forthwith suspend or withdraw the certification and the right to use the Certification Mark in accordance with the sanctions procedures that will be provided by the Certification Body upon request. The Client may appeal the Certification Body's decision in accordance with the appeal procedure that will be provided by the Certification Body upon request.

#### 6. RENUNCIATION

The Client may renounce or suspend the use of the Certification Mark for a certain period of time. It will give the Certification Body written notification and make all changes regarding its Communication Media. Based on this information the Certification Body shall inform the Client of the terms and conditions for temporary or definitive termination of use of the Certification Mark.

#### 7. FINANCIAL CONDITIONS

The financial conditions for authorization to use the Certification Mark are included in the contract between the Certification Body and the Client.

#### 8. CONFIDENTIALITY

Unless otherwise agreed by the Certification Body, the Client shall keep confidential all documents received from the Certification Body with the exception of the Certificate, these Regulations and the Appendix thereof.

#### 9. CHANGES TO THE LEGISLATION

The Certification Body complies with all national and international laws, regulations and standards in force concerning the right to use the Certification Mark or the conditions for obtaining said right. It will give the Client notification of the changes thereto and the Client will be obligated to apply all modifications resulting from said changes.

#### 10. CHANGES TO THE REGULATIONS GOVERNING THE USE OF THE MARK

The Certification Body reserves the right to modify these Regulations at any time. It will give the Client written notification of all changes thereto and the Client will be obligated to apply said changes.

#### 11. TECHNICAL DETAILS

(a) The Certification Mark shown in Appendix 1 is an example and the Certification Body will provide the Client with the right logo to be used.

(b) On documents printed in more than one color, the Certification Mark should be used in priority in grey (pantone code 424) and in orange (pantone code 021). However, the Client may also use the Certification Mark in grey (65% screened black).

(c) On documents printed in one color exclusively, the Client may either use the Certification Mark in grey and orange or in the exclusive printing color (65% screened of the exclusive printing color).

(d) On documents printed in more than one colour or in one color exclusively, the Certification Mark may also appear on colored backgrounds when it remains clearly visible.

(e) For web use, the Client may create and use a transparent version of the Certification Mark.

(f) The Certification Mark can be enlarged as well as reduced as long as the text remains legible.

(g) When used in combination with the Certification Mark, the Accreditation Mark shall be equal in size or smaller than the Certification Mark.

#### Appendix 1

#### CERTIFICATION MARK





## FOLLOW-UP PROGRAMME

**Certificate Structure:** SG10/02891 – Issue# 2

### IGI Insurance Limited

Site-1: 7<sup>th</sup> Floor, The Forum, Khayaban-e-Jami, Block 9, Clifton, Karachi - Pakistan.

Site-2: D-32, Block 2, Kehkashan, Clifton, Karachi - Pakistan.

Site-3: 5-F.C.C Syed Maratib Ali Road, Gulberg, Lahore - Pakistan.

Site-4: Mezzanine floor, Razia Sharif Plaza, 90 Blue Area, G/7, Islamabad - Pakistan.

Site-5: 2<sup>nd</sup> Floor, Sitara Tower, Bilal Chowk, Civil Lines, Faisalabad - Pakistan.

Site-6: Mezzanine floor, Abdali Tower, Abdali Road, Multan - Pakistan.

Site-7: Suite No 10 & 11, 1<sup>st</sup> Floor, Soni Square, Mubarik Pura, Sialkot - Pakistan.

Site-8: Office # 4, 2nd Floor, Bhutta Centre, G. T. Road, Gujranwala - Pakistan.

Activity	Year	Before End of	Number of days	Remarks
1 <sup>st</sup> Surveillance Visit	2014	April	5.0	
2 <sup>nd</sup> Surveillance Visit	2015	April	5.0	
Renewal	2016	March		



**005**



## IGI Insurance Limited

- Site-1: 7<sup>th</sup> Floor, The Forum, Khayaban-e-Jami, Block 9, Clifton, Karachi - Pakistan.  
Site-2: D-32, Block 2, Kehkashan, Clifton, Karachi - Pakistan.  
Site-3: 5-F.C.C Syed Maratib Ali Road, Gulberg, Lahore - Pakistan.  
Site-4: Mezzanine floor, Razia Sharif Plaza, 90 Blue Area, G/7, Islamabad - Pakistan.  
Site-5: 2<sup>nd</sup> Floor, Sitara Tower, Bilal Chowk, Civil Lines, Faisalabad - Pakistan.  
Site-6: Mezzanine floor, Abdali Tower, Abdali Road, Multan - Pakistan.  
Site-7: Suite No 10 & 11, 1<sup>st</sup> Floor, Soni Square, Mubarik Pura, Sialkot - Pakistan.  
Site-8: Office # 4, 2nd Floor, Bhutta Centre, G. T. Road, Gujranwala - Pakistan.

Ph #: (0092)-(042)111-308-308  
Fax #: (0092)-(021)111-567-567

Job#: PK07260  
Dated: 03 June 2013

Attn.: Miss Fauzia Ahmad

### Ref: Quality Management System Recertification

Dear Madam,

We have the honor and pleasure to forward you the ISO 9001:2008 (Quality Management System) certificate awarded to IGI Insurance Limited.

The follow-up of the certificate is planned as described and the schedule enclosed.

Enclosed please find original certificate, guidelines for the Use of Certification & Accreditation Marks and model of the Certification & Accreditation Marks.

Please make sure that the mutual obligations agreed between us as given in the General Conditions for Certification Services & Code of Practice shall be followed.

We again congratulate you for being with us as a certified organization.

Yours faithfully,

**Ali Akhter Khan**  
Business Manager  
Systems & Services Certification  
**SGS Pakistan (Private) Limited**  
s

Encl.: ISO 9001:2008 Certificate  
Follow-up Programme  
Guidelines for the Use of Certification & Accreditation Marks  
Model of Certification & Accreditation Logos.

# IGI Insurance Limited

## ISO 9001:2008



Issue 2

Detailed scope

### Provision of General Insurance Services

Further Clarifications regarding the scope of this certificate and the applicability of ISO 9001:2008 requirements may be obtained by consulting the organisation

Additional facilities

**Site-2:** D-32, Block 2, Kehkashan, Clifton,  
Karachi - Pakistan.

**Site-3:** 5-F.C.C Syed Maratib Ali Road, Gulberg,  
Lahore - Pakistan.

**Site-4:** Mezzanine floor, Razia Sharif Plaza, 90 Blue Area, G/7,  
Islamabad - Pakistan.

**Site-5:** 2<sup>nd</sup> Floor, Sitara Tower, Bilal Chowk, Civil Lines,  
Faisalabad - Pakistan.

**Site-6:** Mezzanine floor, Abdali Tower, Abdali Road,  
Multan - Pakistan.

**Site-7:** Suite No 10 & 11, 1<sup>st</sup> Floor, Soni Square, Mubarik Pura,  
Sialkot - Pakistan.

**Site-8:** Office # 4, 2<sup>nd</sup> Floor, Bhutta Centre, G. T. Road,  
Gujranwala - Pakistan.



005

