



**IGI GENERAL INSURANCE LIMITED
NOTICE OF ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the 4th Annual General Meeting of IGI General Insurance Limited (the “Company”) will be held on Tuesday, April 14, 2020, at 10:30 am. at the Head Office of the Company located at 7th Floor, The Forum, G-20, Block 9, Khyaban-e-Jami, Clifton, Karachi, to transact the following business:

ORDINARY BUSINESS:

1. To confirm the minutes of Annual General Meeting of the Company held on April 23, 2019.
2. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended December 31, 2019 together with the Directors’ and Auditors report thereon.
3. To consider and approve the payment of final cash dividend of Rs. 0.78/- per share for the financial year ended December 31, 2019 as recommended by the board. This is in addition to the interim cash dividend of Rs. 1.62 per share paid already to the members during the year.
4. To appoint auditors for the ensuing year and to fix their remuneration, the current Auditors, M/s A.F. Ferguson & Co., Chartered Accountants have consented to be appointed as Auditors for the Financial Year 2020 and the Board of Directors has recommended their appointment.

ANY OTHER BUSINESS:

5. To consider any other business with the permission of the Chairman.

By Order of the Board

A handwritten signature in blue ink that reads "Syed Muhammad Taha Naqvi". The signature is written in a cursive style and is positioned above the printed name of the signatory.

Syed Muhammad Taha Naqvi
Acting Company Secretary
Karachi: March 24, 2020

IGI General Insurance Limited

Head Office

7th Floor, The Forum, Suite No. 701 - 713, G-20, Block-9, Khyaban-e-jami, Clifton, Karachi-75600, Pakistan.
UAN: +92(21) 111-234-234 | Fax: +92(21) 111-567-567



Notes:

1. The Share Transfer Books of the Company will remain closed from **April 8, 2020 to April 14, 2020**, both days inclusive.
2. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint another person as a proxy to attend and vote instead of him/her.
3. Every proxy shall be appointed in writing under the hand of the appointer or by an agent duly authorized under a Power of Attorney or if such appointer is a company or corporation under the Common Seal of the company or corporation or the hand of its Attorney who may be the appointer.
4. The instrument of proxy in order to be effective must reach the Company's registered address at 7th Floor, The Forum, G-20, Block 9, Khyaban-e-Jami, Clifton, Karachi not less than 48 hours before the time for holding of the Meeting.
5. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.
6. The signature on the instrument of proxy must conform to the specimen signature recorded with the Company.
7. The proxy shall produce his/her original NIC or original passport at the time of the Meeting.
8. Shareholders are requested to notify change in their address, if any, to the Company Secretary.
9. SECP vide SRO No. 787(1)2014 dated 8th September, 2014 has allowed companies to circulate the audited financial statements and notice of Annual General Meeting to shareholders through their email address subject to their written consent. Desiring shareholders are requested to provide their complete email address through a duly signed letter along with copy of valid CNIC or passport. Shareholders are also required to notify immediately any change in email address in writing to the Company Secretary.
10. In accordance with the directives issued by the Securities and Exchange Commission of Pakistan vide their Circular No. EMD/MISC/82/2012 dated March 17, 2020, the members can attend the meeting via videolink facility available with the Company.

IGI General Insurance Limited

Head Office

7th Floor, The Forum, Suite No. 701 - 713, G-20, Block-9, Khayaban-e-jami, Clifton, Karachi-75600, Pakistan.

UAN: +92(21) 111-234-234 | Fax: +92(21) 111-567-567